**Huntington School PTO Request for Funds**

**From Class Account**

Please review the Fund Request Procedures for instructions. You may print this form and place it in the PTO mailbox in the Main Office, or email the completed form to [huntingtonschoolpto@gmail.com](mailto:huntingtonschoolpto@gmail.com).

Date of request: Click here to enter a date.

Class/team requesting: Click here to enter text.

Contact person for request: Click here to enter text.

Amount requested: Click here to enter text.

Purpose: Click here to enter text.

Make check payable to: Click here to enter text.

Deliver check to: Click here to enter text.

Date check required: Click here to enter a date.

Other comments: Click here to enter text.

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*For PTO records*:

Check # Click here to enter text.

Date check delivered: Click here to enter a date.

Amount remaining in account: Click here to enter text.

Other notes: Click here to enter text.