

Huntington School PTO

AGENDA

November 18, 2021

6:30 p.m.

Virtual meeting on Zoom

Anticipated timeframes (approximate) are shown.

- I. Welcome (10 min.)
 - Board member and participant introductions

- II. Approval of previous minutes
 - October 2021 (on website)

- III. Board member reports (10 min.)
 - Treasurer: October financial report, tax filing
 - Current fundraisers: Wreaths/poinsettias, coffee
 - Secretary: update on Sunnycrest/Forest Hill intersection, plan for spring
 - Apparel sale update

- IV. Old business
 - None

- V. New business
 - None

- VI. Discussion (20 min.)
 - Gertrude Hawk spring fundraiser. Need a volunteer to help run. Proposed schedule:
 - Brochures delivered to school around Feb 1, get to students by Feb 4
 - Orders due March 1 (Tues after Feb break), submit to GH by March 7
 - Ask for delivery by March 30 (requires 3 weeks)
 - Distribute to students March 31-April 1 (Th-Fr)

- VII. Office of Family Engagement report (10 min)

- VIII. Administrative report (10 min.)

Next meeting: January 13