

## **Huntington School Parent-Teacher Organization**

Meeting Summary

November 8, 2018

### **Board members in attendance:**

Ann Yarka, Vice-president

Erin Mallory, Secretary

Emily Pascale, Treasurer

**Administrators:** Joanne Harlow, Principal

**Others:** 3 staff members, 3 parents, 3 students

### **Welcome**

Meeting called to order at 6:32pm. Emily thanked everyone for coming, noted that Meghan had a prior engagement, and would not be attending this evening; introduced those in attendance.

### **Approval of Minutes**

Minutes from October 11<sup>th</sup> were available for those attending to review. Emily asked if there were any questions regarding the minutes; if there was a motion to approve them. Erin Mallory motioned to approve the minutes, parent seconded the motion. Unanimously approved.

### **Board member reports**

- Treasures Report: Emily reported that when final numbers from the Charleston fundraiser are in, she'll send updated class balances to the staff.
- Emily gave an update on the raffle – Students sold \$1096 in tickets (548 tickets total). After cost of prizes (\$252.92 for Regal Cinema card, Rosamond Zoo membership and Google Home Mini) profit is \$843.08. Ann Yarka asked if this profit was comparable to previous raffles, Emily stated that it was.
- Emily reported on Charleston Wrap fundraiser – Orders were due November 1<sup>st</sup>, a handful of orders were turned in late. Orders are due to Charleston by Friday, November 9<sup>th</sup>. Online and paper sales totaled \$3672. Emily will not know the exact profit until bill to Charleston is paid. Profit will be split 50/50 between PTO and the classes that the sales came from. A parent asked if this was comparable to previous years, Emily explained that this fundraiser was new for this year but did not raise as much as previous fundraisers or Gertrude Hawk in the spring. A parent asked about the early deadline, wondering if we would have sold more if the deadline was later or we had more time. Emily explained that there were deadlines that we had to follow for Thanksgiving and Christmas delivery. Emily is going to find out if and how orders can continue to be placed online.
- Emily reported on the family dance. Family Dance was Friday, November 2<sup>nd</sup>. 60 students/kids attended. PTO collected \$155 from families, paid the DJ \$100, profit was \$55 – approximately the same as previous dances. Kindergarten sold refreshments, with the profits going directly to the Ms. Hallinan's kindergarten class.
- Emily also gave an update on Box Tops. She will be taking over the Box Top program this year. Box Tops for fall payment are due by November 1<sup>st</sup>. September's class winner is Lazzaro's 2<sup>nd</sup> grade class. Class prizes this year will be pencils instead of food.

- Ann reported on Karate. All is going well. Kids seem to enjoy themselves. One student got a bloody nose this past class during a sparring exercise.
- Emily reported on the Election Day bake sale. Donations brought in \$393. Bake sale ran several hours longer than in the past. Set up was different than previous elections due to the construction. Erin stated that the table was away from foot traffic for a portion of the day, but we were able to move up closer to the voters near the end of the day. Eight grader Isabella Pascale volunteered to assist and spent 8 hours working at the bake sale.
- Emily reminded everyone that school pictures went home this week. Group photos and student retakes are Friday, November 16<sup>th</sup>.
- Winter Concert is scheduled for December 6<sup>th</sup>; students participating to wear white tops, black bottoms. Mrs. Harlow is looking for volunteers to drive students that do not have rides.

#### **Old Business**

- Approval of the bylaws are tabled to until January. Need additional time to review and make changes.

#### **New Business**

- No fund requests to present
- PTO is looking to form a parent middle school dance committee to plan and support the January and June middle school dances. Responsibilities of committee would include soliciting and collecting donations, decorations and chaperoning the dance.

#### **Presentation**

- Mrs. Harlow reminded everyone that evening parent/teacher conferences are next Thursday, November 15<sup>th</sup> from 5-7pm. Middle school conferences are in the cafeteria; K-5 will be in classrooms. Teachers will be handing out NYS assessment results for those students that were in 3<sup>rd</sup> through 7<sup>th</sup> grade last year.
- Mrs. Harlow briefly spoke on home/school communications. Mrs. Harlow introduced Andrew who will be working with Selena in the SCSD Office of Family Engagement. Mrs. Harlow also gave a quick rundown of tools the school uses to communicate with parents, which include:
  - Office of Family Engagement
  - Class Dojo app
  - Classroom Newsletters
  - Daily Behavior Charts
  - Texts & Phone Calls
  - Huntington Newsletter (goes home every 2 months)
  - Flyers which are translated into top 3 spoken languages
  - Home Visits
  - Events
  - Robo Calls
  - Social Media

Meeting adjourned at 7:03pm