

The Huntington School PTO needs YOU!

All parents and guardians of Huntington students are members of the PTO! The PTO organizes fun events for students and families throughout the year such as family dances, semi-formal dances, and Family Bingo Night. We also run fundraisers which are used to support field trips and purchase classroom supplies. **All of these activities, events, and fundraisers are run by volunteers!**

Are you interested in a position on the PTO Executive Board? We are accepting nominations for Secretary and Vice President to fill vacancies on our Board. Please fill out and return the form below. (Note: the PTO bylaws require that nominees to the positions of President and Treasurer must have served on the Board for at least one year prior to their nomination.) The Executive Board meets regularly once a month throughout the year (in addition to the general PTO meetings), or more frequently if needed. Executive Board meetings are typically held on a weekday evening, depending on the Board members' availability.

Vice President: Assists with organizing volunteers and events, or with other activities as needed. Attends PTO fundraisers and events as needed. Conducts meetings in the President's absence.

Secretary: Keeps minutes of all meetings, writes letters/emails, creates flyers, and maintains a record of correspondence. Also maintains the PTO website, email account, listserv, and social media.

Nominations for these Executive Board positions must be returned by November 1. If more than one nomination is received for the open positions, a vote will be held at the November 14 PTO meeting.

*Not interested in serving on the Executive Board, but still interested in learning more about the PTO?
Please attend our next meeting on November 14 at 6:30 p.m. in the cafeteria.*

Questions? Email us at huntingtonschoolpto@gmail.com

Please complete the form below and return to school no later than November 1.

Huntington School PTO Executive Board Nomination Form

My name: _____ **Student(s) grade(s):** _____

Phone: _____ **Email:** _____

I would like to be considered for the position of:

Vice President

Secretary