**Huntington School Parent-Teacher Organization**

Meeting Summary

February 7th, 2019

**Board Members in Attendance:**

Meghan Vitale, President

Ann Yarka, Vice-President

Emily Pascale, Treasurer

Erin Mallory, Secretary

**Administrators:** Joanne Harlow

**Others:** 4 Staff members, 2 Parents, 3 Students

**Welcome:**

Meghan opened meeting at 6:34pm; Welcomed everyone to the rescheduled meeting; first order of business, Meghan asks for a motion to approve the minutes from last meeting; copies of January meeting minutes were not available, approval of minutes tabled until March meeting.

Meghan mentioned that class composites are at school and will/have been distributed. We need to decide on a photo contract for next year. Has a contract from current vender, BJK Photo from Oneida.

**Board Member Reports:**

* Treasurers Report:
	+ Box tops: Emily Reported on Box Tops, January winner is Mrs. Dyer’s second grade class.
	+ Fundraisers: Gertrude Hawk Fundraiser is coming soon; fundraiser begins as soon as the packets arrive; due on March 12th for delivery for Easter.
	+ Accounts Balances: All balances have been evened out: Current balances are:
		- PTO - $2800
		- NJHS – Holds $14,000
		- Classroom Totals - $4700 (prek-8th)
		- Other earmarked funds (Band, athletics, speakers) - $5000
		- Bank account total - $26,000

A student asks what makes up the NJHS account, Emily clarifies that account balance came from fundraising and a significant portion is for their upcoming NYC trip.

* Karate: no Update
* Upcoming Events: Family dance coming up on March 3/8; Family Bingo night 4/5 – we will be looking for prizes. Have discussed possibly looking for raffle baskets to use prizes as well as donations like those obtained in the past. Ideas were suggested that grade level put together and donate a basket. Also suggested to use baskets as raffles to generate more funds instead of prizes. Questions were asked how well attended Bingo has been in the past; why and how Bingo night was established. A parent brings up that it is important to keep some activities as just activities and to only charge enough to cover costs. If all activities are fundraisers, then it will deter families that can not afford continual fundraisers. Suggestion to use baskets use baskets a fundraiser. It is shared again that Bingo Night is meant to be a family engagement night, not necessarily a fundraiser.
* Ann shares that we are planning on a bottle return fundraiser in conjunction with Earth Day clean up (OCCRA Clean up date) Date to be determined. Flyer for bottle collections needs to be sent out soon to let families know.
* Meghan asked about date for multi fair and science fair – Mrs. Harlow says that they need to get that on the calendar. Partnering with fourth grade team. They are working on cultural essays to will fit in with the multicultural fair. Still focused on state testing, Most likely in Mid-May. Science fair will not be before the 3/31 CNY Science Fair for any students that wanted to participate in that as well; NYS testing begins on 4/1. Mrs. Harlow will not be adding in anything out of the ordinary between now and the NYS Assessments that are from 47 days away.

**Old Business:**

* Vote on Bylaws were tabled last meeting due to questions from staff members. Meghan meet with several of those staff members after to school to discuss their concerns and answer questions. No changes have been made to the Bylaws. Meghan asks for a motion to approve the changes to the Bylaws, effective immediately. Ann motioned to approve; Joanne seconds; all in attendance approve; 0 oppose; 0 abstain. Motion passes.

**New Business:**

* Two fund requests from the board:
	+ Fund request to pay the DJ for the Winter Ball – Board approved $200 to pay DJ.
	+ Fund request for $130 to pay for tickets for two staff to attend the SCSD Educational Foundation annual recognition breakfast on March 30th. A teacher in the building wrote a grant proposal and was awarded a grant. Meghan asks if there is a motion to approve the fund request. Ann motions to approve the fund request; Emily seconds; all in attendance approve; 0 abstain; 0 oppose. Fund Request approved.

**Presentation:** No presentation for this meeting, however Meghan has a question related to this: The kids had a safety presentation in school, there was communication from the district that a booklet would be sent home. Meghan asked of those are available. Mrs. Harlow said nothing was given to the school to distribute. District with SUNY Oswego, Dept of Criminal Justice. To implement a safety protocol across the district. Presentation to all students was reminder of the safety protocol for various situations. Was geared appropriately for each grade level. Mrs. Hallinan expressed that it was nothing scary and age appropriate. Lockdown drills will also be happening after February break.

**Administrative reports:**

* Update on Renovation: We are moving along at a snail’s pace. Pool is expected to be up and running on or around of March 1st. Have been painting the pool. New locker rooms – new tile, new lockers – almost complete. Garage doors in pool are gone, new ceiling. Work will begin on the front of the building. Questions have come up about the parent pick loop and the parking lots. It is possible to there will be two loops to use, one on either side of the building. The current process is currently not working. It is possible that there will be changes to the current plan.
* Every Student Succeeds Act: ensuring that all students in all sub groups are getting rigorous instruction and there is not disproportion in OSS, referrals, etc. and that we are showing growth in all sub groups. Did well in all sub groups. Need to better in absenteeism. NYS designation for schools has come out, Mrs. Harlow was planning on presenting to staff on the windchill day. Will present still. School was given am ‘In Good Standing’ designation.

**Discussion:**

* Middle school Honor role breakfast is February 8th. It was mentioned that it was not shared with all students until the day before. And it all the same time that several students will be leaving for All-City Band.

Meeting adjourned at 8:27pm